

Corinne L. Gray

6820 Thomas Blv'd. Apt 1B, Pittsburgh, PA. 15208. **T** 412.404.7541 **E** corinneg@andrew.cmu.edu

Education

Carnegie Mellon University, H. John Heinz III School of Public Policy & Management **Pittsburgh, PA**

- Master of Arts Management. 2010
- Fulbright Fellowship awardee

University of the West Indies, Centre for Creative and Festival Arts

Trinidad, W.I.

- B.A. in Musical Arts. 2005
Graduated magna cum laude
- Practitioner's Certificate in Drama/Theatre in Education. 2008

London Metropolitan University

London U.K.

- Study abroad in the Theatre & Performing Arts Department. Spring 2004

Arts Administration

Trinidad Theatre Workshop

Trinidad, W.I.

Programmes Coordinator/School for the Arts Manager. Feb 2007 – May 2008

- Created, developed and managed new educational programming for children and adults as part of the company's School for the Arts
- Expanded the company's professional profile by implementing unprecedented arts outreach programmes for "at-risk" adolescents
- Executed all contracting and supervision of School for the Arts teachers: review of lesson plans, record-keeping, implementing evaluation and assessment strategies, preparation of salaries
- Handled all logistical and administrative coordinating for special programmes: proposal writing, design of promotional materials, budgetary planning and accounting, project report preparation

The October Gallery

London, U.K.

Administrative Assistant. March – May 2004

- Executed administrative duties in preparation for art exhibitions, gallery events and programmes
- Updated and maintained gallery's extensive database of international clientele
- Assisted with the coordination of the gallery's education outreach programme to London's elementary schools

Community Arts Development

"HIV & Me"

Kwaho, Ghana

Creator/Coordinator/Workshop Facilitator. Dec 2007 – Jan 2008

- Conceptualised and implemented an arts-based HIV/AIDS education curriculum targeted towards young people in rural regions
- Facilitated a series of HIV/AIDS education workshops at churches and orphanages
- Directed and rehearsed a group of young people in a play about HIV/AIDS. This play toured three villages with performances at an open market, a church and a school
- All logistical coordinating and administration for the project: proposal writing, grant application, budgetary planning, fundraising

"Xchange"– a UNICEF project that supports Arts for social reform

Trinidad, W.I.

Assistant Musical Director/Production Assistant. Mar 2005

- Assisted with administrative duties for project launch and a 2-week conference for young arts activists from all Caribbean states, Brazil and Belize
- Organised concert events during the conference weeks to promote intercultural dialogue
- Participated in the painting of a community wall mural

“The Speakeasy”– a monthly community arts showcase Trinidad, W.I.
Creator/Event Manager/Host. Sep 2004 – Dec 2005

- Handled all PR duties: writing of press releases, design and distribution of promotional artwork, website update
- Executed all event management duties: venue sourcing and set-up, talent booking, contracting audio technician and security staff, supervising successful coordination of event
- Conducted radio, television and press interviews at local media houses and BET Jazz

“Reading in Key”– an arts-based approach to improving literacy in the community Trinidad, W.I.
Young Stars Project Coordinator. Mar 2005

- Recruited high school students gifted in writing, music and art
- Assisted with the publication of their written work
- Coordinated a concert event to showcase teenage performing artists
- Conducted a performance workshop to prepare young writers to publicly read their work

Teaching/ Arts in Education

St. Jude’s Home for Girls– a juvenile detention centre for girls Trinidad, W.I.
Drama/Theatre in Education institutional placement. Feb – May 2008

- Facilitated weekly sessions with juvenile detainees, using drama/theatre as a therapeutic tool to explore personal development issues

CORAM Leaving Care Facility– a facility for young people leaving foster care London, U.K.
Facilitator. March 2004

- Designed and facilitated a workshop that used creative writing and poetry to explore violence

Atelier Arts Workshop– a summer arts workshop for children Trinidad, W.I.
Art teacher. 2001 – 2005

- Designed and executed Visual Arts activities for ages 4 – 12 as part of an integrated study on a particular social issue (HIV/AIDS, the Environment etc.)
- Initiated a community mural project with students whereby children create visual messages to promote social awareness among the community

Mayaro/Guayaguayare Community School Trinidad, W.I.
Music/Art Teacher. Feb 2002 - Dec 2003

- Created and executed an Integrated Arts curriculum for ages 2 – 13
- Taught recorder, piano, simple percussion and steelpan as part of general music curriculum
- Initiated several projects including: the design and painting of a school sign, intra-mural competitions and a Christmas production

Performances & Artistic Direction

- 2006-2007. Solo concert tour (reviewed in “Timeout Tel Aviv”) Israel
- 2005-2006. Contract performances at hotels/nightclubs India and China
- 2005. Choral Director & Vocal Coach Trinidad, W.I.
Nobel Laureate Derek Walcott’s musical production – STEEL
- July 2006. Appearance at Presidential Birthday Celebrations Kazakhstan
- 2002-2005. Several appearances at jazz events and festivals Trinidad and London, U.K.

Skills

Software

Proficient in Windows and Mac OS
 Microsoft Word, Excel, Powerpoint,
 Access
 Adobe Illustrator

Languages

Working knowledge of:
 French
 Spanish
 Hebrew

Professional Organisations

Copyright Organisation of
 Trinidad and Tobago.
 Original Volunteers, U.K.